

**Friends of the Town and Country Public Library
Minutes of July 8, 2010
Board of Directors**

- 1) **Call to Order:** Joan Hanson called the meeting to order at 7:02 p.m.
- 2) **Roll Call:** Directors Present:Joan Hansen,Executive Vice-President;Lori Crimmins,Treasurer; Concetta Hedrick,Secretary;Judy Hinger-Borucki, Jack Hedrick, Marianne Moye. Other Members present: Marilyn Stamp, Al Guthke, and new member, Joanne Smith. Library Staff: Kathy Semrick, Circulation; Dwayne Nelson, Youth Services/Reference. Director Absent: Bill Grabarek,President.
- 3) **Additions/Changes to the agenda:** none
- 4) **Approval of Minutes:** May 13, 2010, Jack H. moved, Lori C. seconded. All in favor.
- 5) **Treasurer's Report:** Submitted by Lori C. current balance \$1,139.12.
- 6) **Membership:** Welcome Joanne Smith, new Friends' Member!
- 7) **Hospitality:** Judy H.B. noted volunteers are needed for August. No Coffee Bar the Saturday before or during Elburn Days.
- 8) **Publicity:** Per Joan H. The Elburn Herald newspaper has done well in publicizing the Book Sale. Flyers were distributed during the meeting for members to post at local businesses.
- 9) **Fundraising:** Book Sale setup is Monday morning 8/16 volunteers are needed for heavy lifting. Book sorting will begin Tuesday 8/17 and continue days/evenings till completed prior to the Thursday evening preview sale. Al G. is still accepting book donations, esp. small paper books. Signup sheets were distributed during the meeting for the book sale work & sale days. Joan H. will create sales sleeves for books with pricing. Teachers will receive half price discounts.
- 10) **Comments Library Staff/Board:** Very busy with start of the Summer Reading Program! To date, over 900 children/teens signed up plus 300 adults.Number of books checked out by Tuesday"1070"! Raffle drawings for prizes: Grand Prize:one all-season pass to Raging Waves Water Park. A one-day pass for the same will be offered as another prize, plus other prizes, even for the adults. Postcards are printed announcing four upcoming Summer Lawn Concerts on Thursday evenings, 7/15, 7/29, 8/5 & 8/19/10. Dwayne has a newly constructed office next to the Children's area with a window. Adjacent to his office is a large storage room. Friends' stores the Children's Craft Supplies, in this storage area also! Dwayne's former office is now occupied by Kathy Semrick,Circulation Supvr.
- 11) **Old Business:** Friends' website has a fresh, new look! See it at www.elburnfriends.org. We are ever so grateful to Deb Stombres who has been so generous to provide her services for free for quite some time now to our organization. Due to many technical changes there will now be a slight service fee of \$9.95/per month. Al G. moved, Marianne M. seconded to approve this additional expenditure. A sales tax exempt letter should be used whenever possible. The IL Dept. of Revenue issued the Friends' tax exemption identification number: E9929-9593-01 on 3/19/10 which will expire 4/1/15. Confirmation of our filing to maintain our sales tax ID is pending.
- 12) **New Business:** Joan H.inquired if Friends' would like to hold another Raffle with the Plant Sale in 2011 to include "new" items in a garden cart. She asked if Friends' would like to invest in a Garden Cart. She will shop for the cart soon while summer items are now on sale and spend less than \$50. Also, if you see anything else on sale, which can be donated toward this cart, it can be purchased with the new tax exempt letter. Marilyn S. moved, Lori C.seconded. Authorization allowed for up to \$50 for purchase of cart. Tuesday, 8/17, Library Maintenance will be refinishing the walls/floors of the Friends' supply room. The Coffee Bar supply cabinet will need to be emptied and items stored away the weekend before the Book Sale. Marilyn S. volunteered for this job.
- 13) **Adjournment:** Joan H. adjourned the meeting at 8:06 p.m. Al G. motioned, Jack H. seconded.

Important Dates – Mark your Calendars

Elburn Days Book Sale Sign-ups: Set-up & Sorting – August 16 – August 19

“Friends” Member Preview Night – August 19 (refreshments)

Elburn Days Book Sale August 20 & 21

Take Down – August 23

Next Scheduled “Friends” Meeting – Annual Membership - Sept. 9, 2010 @ 7:00 p.m.

(refreshments served)

Respectfully Submitted
Concetta Hedrick, Secretary