

Friends of the Town and Country Public Library

Minutes of May 17, 2018 meeting

Executive Vice President Joan Hansen called the meeting to order at 7:01 pm

Attendance:

Directors in attendance: Bill Grabarek, Joan Hansen, and Pat Schuberg, Robert Harford.
Friends Members present: Stephanie Butler

Motion to approve minutes by Bill Grabarek and seconded by Robert Harford. All present approved minutes.

Treasurer, Bill Grabarek:

As of the meeting date, the balance is \$7494.33. After the plants purchased for the plant sale, the balance is \$5,702.93. Discussion was held on how to split the balance between the two upcoming meetings. It was decided to provide a donation, which helps fund the Summer Reading program, then a larger donation at the September Membership meeting.

Membership:

The Friends of the Library membership roster is down to 54 members. We have received \$205 in membership fees compared to \$245 in the previous year. Robert has resigned as membership director and provided a CD with all the membership files including roster, letters and emails. Bill Grabarek reluctantly moved to accept the resignation with a huge thank you! Robert will remain as the group Webmaster from his new home in Georgia. Robert has created a "Friends of the Library membership guide" and will email the file to Joan. Another of the social media outreach forums is Facebook. Administering the page will transition to Matt Miller.

Hospitality:

The Coffee Bar continues on Saturday morning at 10:00.

Publicity:

The Elburn Herald mistakenly announced the plant sale would be held on Sunday. The dates and hours were communicated via social media. These venues include Next Door, Facebook, Chamber of Commerce, Pizza box flyers from Paisanos, Window flyers in local businesses and schools.

Fundraising:

As previously discussed, a motion was made to donate \$2,500 to the Library. This will benefit the summer reading program for all ages and provide additional prizes.

Library Staff:

Stephanie Butler, Library Trustee provided the following updates:

- Volunteer Breakfast: will be held on Sunday, June 3rd.
- Director: The new Library Director should be in place the 2nd week of June. The interim director, Dwayne Nelson, shared that the Library is debt free! Amber Urich will be the interim adult library until the Library Director hires a replacement.
- Online resources databases and lending libraries:
 - SWAN: Staff is busy transitioning to the new system. Patrons will now have even more access to materials at over 80 libraries.
 - MAJIC disbanded: the library has received \$60,000 in a refund.
 - Overdrive: the other service along with Hoopla has seen greater use.
 - Other databases: the staff is evaluating research databases for availability and use. One example is Ancestry.com for genealogy.
- Summer Reading: beginning June 1st. Adults will need to read four books.

Old Business:

Bill Grabarek has filed the 990 with the IRS to continue the Friends not for profit status. 2017 is due May 15th. He will also file the annual report with the Illinois Secretary of State, which is due June 1, 2018. The group Sales Tax ID will expire approximately January 2020. It was suggested to review these items during the September 2019 membership meeting.

Next meeting will be held September 13, 2018.

Motion made to adjourn at 7:54 by Joan Hansen, seconded by Bill Grabarek. All approved.

Minutes respectfully submitted, Pat Schuberg Secretary of the Board